



FREE TRAINING *Changing Lives*

Are you a Job Centre Plus customer looking for help to improve your work skills to find employment?

WE ARE CURRENTLY OFFERING

ESOL for Work & Life

[Pre-Entry & Entry Level]

ICT & Maths

Including

Careers Advice
Universal Job match
Job Search & CVs

Community Systems works closely with local Jobcentres to offer training courses to help the unemployed back into sustained work at no cost to the individuals. However, **participants are required to commit to 6 - 12 weeks training** in order to successfully acquire key skills and find work.

Participants will also benefit from additional help:

- ◆ Basic IT, Email & Internet usage
- ◆ Optimum Use of UJM for Job Search
- ◆ Maths & Budgeting under Universal Credit
- ◆ Application Forms, CVs & Interview Techniques
- ◆ Healthy Living

For more information about our courses and referral process contact our Customer Service Team on
020 8782 1770

www.communitysystems.co.uk

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